


<b>Commonwealth of Virginia</b>		
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Andrew Kubincanek, Program Coordinator		
<b>Administrative Law Advisory Committee</b>		

## **2021 Work Plan Draft Administrative Law Advisory Committee**

### **Electronic Records of Final Orders**

ALAC will review requested legislation related to the storage of digital copies of final orders.

### **Executive Review Process**

The existing ALAC work group will continue to discuss recommendations on ensuring the efficiency and effectiveness of the executive review process for rules and regulations.

### **Hearing Officer Deskbook**

ALAC will form a work group to update the Hearing Officer Deskbook to account for any recent changes.

Thomas A. Lisk, Chair  
John Daniel  
Michelle Gowdy  
Paul Kugelman

Eric M. Page  
Jeffrey S. Palmore  
Karen Perrine  
Mike Quinan

Alexander F. Skirpan, Jr.  
Brooks Smith  
Jennifer Williamson  
Kristi S. Wright

**§ 2.2-4023. Final orders.**

The terms of any final agency case decision, as signed by it, shall be served upon the named parties by mail unless service otherwise made is duly acknowledged by them in writing. The signed originals or digitized copies identical to the signed originals shall remain in the custody of the agency as public records subject to judicial notice by all courts and agencies; and they, or facsimiles thereof, together with the full record or file in every case shall be made available for public inspection or copying except (i) so far as the agency may withhold the same in whole or part for the purpose of protecting individuals mentioned from personal embarrassment, obloquy, or disclosures of a private nature including statements respecting the physical, mental, moral, or financial condition of such individuals or (ii) for trade secrets or, so far as protected by other laws, other commercial or industrial information imparted in confidence. Final orders may be recorded, enforced, and satisfied as orders or decrees of a circuit court upon certification of such orders by the agency head or his designee.